

# APPLICATION PROCEDURE FOR NON-INDIVIDUAL ACCOUNT

#### Step 1

Complete the Account Opening form for Company / Establishment

#### Step 2

(a) What you need to bring:-

	Sole proprietorship	Partnership / Limited partnership	Limited liability partnership¹	Private Limited Company	MCST	Club/Association & Society	Variable Capital Company
1. Account Opening form for Company/ Establishment	J	ſ	ſ	ſ	ſ	ſ	ſ
Bank's standard copy of Resolution or Certified     Extract of Resolution		Г	Г	ſ	Г	ſ	Г
3. Certified true copies of Memorandum & Articles of Association (M&A) / By-Laws / Constitution				ſ	I	\(  \)	ſ
4. NRIC / Passport of all Authorised Signatories/ Directors / Partners / Office Bearers / Authorised Persons/ BIB Approvers / Ultimate Beneficiary Owners ("UBO") <sup>2</sup>	Γ	l	ſ	7	I	ſ	Z
5. Proof of Residential Address of all Authorised Signatories/ Directors/ Partners/ Office Bearers / Authorised Persons / BIB Approvers / UBO <sup>2</sup>	7	Ţ	ſ	ſ	I	ſ	7
Certified true copy of Minutes of Meeting reflecting List of Office Bearers					Г	ſ	
7. Minimum Deposit in cash or cheque	I	ſ	l	ſ	I	l	ſ
8. Prospectus							ſ
9. Declaration letter from Fund Manager							ſ
10. AML/CFT Questionnaire in Bank's format (where the Fund Manager is not regulated by MAS)	I						I
11. List of Beneficial Owners <sup>3</sup>							ſ

<sup>&</sup>lt;sup>1</sup>LLP to also submit their LLP Partnership Agreement, if available.

# (b) Certification of true copies. Photocopied documents (save for NRIC/Passport/Proof of Residential Address of all Authorised Signatories / Directors / Partners / Office Bearers / Authorised Persons / BIB Approvers / UBO<sup>2</sup>) must be certified true by signature from the following:

1.	Sole Proprietorship	Business Owner
2.	Partnership	Any 2 Partners
3.	Limited Partnership	Any General Partner
4.	Limited Liability Partnership	Any 2 Partners
5.	Private Limited Company	Any 2 Directors or Director & Company Secretary (for M&A/Constitution, Any Director or Company Secretary)
6.	Variable Capital Company	Any 2 Directors or Director & Company Secretary (for M&A/Constitution, Any Director or Company Secretary)
7.	Society/ Club/Association	Any 2 Office Bearers <sup>4</sup>

<sup>&</sup>lt;sup>4</sup>An "Office Bearer" refers to a person who is the chairman/president, the secretary or the treasurer of the committee or other governing body (or persons holding similar or equivalent positions).

<sup>&</sup>lt;sup>2</sup> Originals required, otherwise originals of the identification documents of Authorised Signatories, Directors, Partners, Office Bearers, Authorised Persons, BIB Approvers and Beneficial Owners should be sighted by bank staff or certified by independent third parties and they should not certify their own identification document.

<sup>&</sup>lt;sup>3</sup> A "Beneficial Owner" refers to the natural person who ultimately owns (through effective shareholding of at least 25%) or controls the customer or a natural person on whose behalf a transaction is conducted or business relations are established which will include any person who exercises ultimate effective control over a legal person or legal arrangement.



#### Step 3

In addition to all Signatories, the following persons are required to be present for account opening:

1.	SoleProprietorship	Business Owner
2.	Partnership	All Partners
3.	Limited Partnership	Any General Partner
4.	Limited Liability Partnership	All Partners
5.	Private Limited Company	<ol> <li>All Authorised Persons<sup>5</sup></li> <li>All persons who certify the submitted documents</li> </ol>
6.	Society/ Club/Association	Any 2 Office Bearers
7.	Variable Capital Company	1. All Authorised Persons <sup>5</sup> 2. All persons who certify the submitted documents

<sup>&</sup>lt;sup>5</sup> An "Authorised Person" refers to a person listed in the schedule of appointment and authority of authorised persons in the Bank's standard copy of Resolutions or Certified Extract of Resolutions.

#### Important notes:

- (i) The Bank is required by local laws and regulations and/or international standards to obtain, verify and record information that identifies each business entity that opens an account or establishes a relationship with Maybank in the effort to combat money laundering, terrorist financing and fraudulent activity. What this means for you is that in addition to the documents listed above, we may request for additional documents/information as it deems necessary for the processing of the account opening.
- (ii) The Bank may request additional documents depending on the set up of the company.
- (iiii) The Bank's receipt of application form and supporting documents does not bind the Bank to open an account.
- (iv) The Bank reserves the right to reject the application without disclosing any reason.



# ACCOUNT OPENING FOR COMPANY / ESTABLISHMENT

	Ţ		Data				TT	<del>-</del>	7	<del></del>	- <del>T</del>		
Branch	<u> </u>		Date		<u>.ll</u>		<u> </u>	L	<u>′</u>				
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entity	Othe	rs (please specify):											
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COMPANY / ES	TABL	SHMENT											
Name					Regis Exem	stered/ npt Char	ity	(Applic	able to Ye		tion/C	lub/Socie No	ety only)
Registration/ UE No./Sub-Fund N					Coun	try of Bu	ısines	S (if diff	ferent fi	rom cou	intry o	f incorpo	ration) 
Please refer	to my	our particulars contained in	my/our ACRA B	usines	s Prof	ile or		Refer	r to pa	articu	ılars	below	
Date of incorpor	ration/					try of							
Registration						poration stration	า/						
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Nature of Busine	ess												
Registered Addr	ess												
							Posta	al Code	e				
Mailing Address													
(if different from the													
registered address)							Posta	al Code	е				
Contact Details		Contact Person											
		Telephone No		Fax	No								
<u> </u>													



# **AUTHORISED SIGNATORIES** Account Name Currency Account No SIGNING CONDITION Note: Schedule of Signing Condition may be provided for accounts in a different currency Signature Requirements **Authorisation Limit** OAny One OAny Two jointly Any Amount Others: (Note: Please do not fill in Tiered Amount below if this has been selected) O Tiered Amount OAny One OAny Two jointly Others: Up to [amount] [currency] Any One Any Two jointly Others: Up to ☐ Up to OAny One OAny Two jointly Oothers: O Any One O Any Two jointly O Others: ☐ Any Amount Other Signing Requirements<sup>1</sup> <sup>1</sup>If you are attaching a schedule of signing condition, it has to be duly signed by the same Authorised Person who signed to this PARTICULARS OF AUTHORISED SIGNATORIES Signature Group Name\*(Mr/Miss/Mdm/Ms/Mrs) NRIC/Passport No Nationality Date of Birth Country of Birth Residential Address FOR BANK'S USE Designation Email CIF NO .: Telephone No. (HP) (OFF) PARTICULARS OF AUTHORISED SIGNATORIES Name\*(Mr/Miss/Mdm/Ms/Mrs) Signature Group NRIC/Passport No Date of Birth Nationality Country of Birth Residential Address FOR BANK'S USE Designation Email CIF NO .: Telephone No. (HP) (OFF)



PARTICULARS OF AUTH	IORISED SIGNATOR	RIES			
Name*(Mr/Miss/Mdm/Ms/	Mrs)	NRIC/	Passport No	Signature	Group
Date of Birth	Nationality		Country of Birth		
Residential Address					
Designation	Email			FOR BANK'S USI	
Telephone No. (HP)	(OFF)			CIF NO.:	
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Name*(Mr/Miss/Mdm/Ms/		·····	Passport No	Signature	Group
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Date of Birth	Nationality		Country of Birth		
Residential Address	I				
Designation	Email			FOR BANK'S USI	=
Telephone No. (HP)	(OFF)			CIF NO.:	



Registered Address

, , , , , , , , , , , , , , , , , , , ,	neficial Owner(s).  neficial Owner(s) or sole Beneficial Owner(s) of the company/establiompany/establishment and/or there are other persons who are alsolons of the company/establishment:-
PARTICULARS OF BENEFICIAL OWNE	R - INDIVIDUAL
Name *(Mr/Miss/Mdm/Ms/Mrs)	NRIC/Passport No
Date of Birth	Nationality
Residential Address	
PARTICULARS OF BENEFICIAL OWNE	
(Please fill in this portion if one or more of th	de Beneficial Owner(s) is are all energy energies tisted on a recognisee
(Please fill in this portion if one or more of th	stment vehicle that is referenced to in MAS Notice 626)

\*I/We, the undersigned, acknowledge and confirm that Maybank shall be entitled to rely on my/our declaration above on the identity(ies) of and information relating to the Beneficial Owner(s) of the company/establishment.

### ADVISORY FROM THE SINGAPORE POLICE FORCE - WARNING

By signing in this application form, I/we confirm that I/we have read and agree to the following Advisory from the Singapore Police Force

- 1. Your bank account should be for your own use and you are responsible for all transactions made through your bank account.
  - You may be facilitating criminal activities such as money laundering and/or unlicensed money lending if you:
    - i. knowingly allow other people to operate, access and/or control of your bank account; and/or
    - $ii. \ \ knowingly\ receive\ money\ from\ strangers,\ dubious\ sources,\ or\ other\ unverified\ sources.$
- You can be prosecuted for the relevant offences if your bank account is used to receive or transfer money linked to criminal activities. These offences carry a punishment of a fine and/or imprisonment.

You should make the necessary application to your bank if you wish to authorise the operation, access and/or control of your bank account to a third party. A failure to do so would subject your bank account to additional risk mitigation measures, and in some cases, your bank may terminate or restrict your use of your bank account and other related accounts you may have with your bank

<sup>▶</sup> If the list is more than the spaces provided, please attach list and furnish certified true copies of their identity documents.

<sup>▶</sup> Declaration is not required for customer who is an entity listed on a recognised stock exchange or a financial institution/investment vehicle that is referenced to in MAS Notice 626.





(tick the  $\Box$ relevant boxes)

ADDITIONAL ACCOUNT INFORMATION	
PART 1 - PURPOSE OF ACCOUNT OPENING	
Transactional	□Payroll
Loan Repayment	Others, please specify:
(*delete where applicable)	
PART 2 - EXPECTED TRANSACTION ACTIVITIES	
DEPOSITS	WITHDRAWALS
Source of Funds/Provenance	Purpose of Payment
Retained Earnings (Business income)	Purchase of Goods and/or Services
☐ Investment Income/Proceeds ☐ Sales Proceeds	☐ Refund of Goods and/or Services ☐ Payroll/Salary
Service Income (i.e, consultancy/ management/training	Loan/Loan Repayment
and etc.)	Business Capital Injection
*Debt/Equity Capital	Others (please specify),
☐ Transfer from other Banks (Specify Bank Name) ☐ Transfer from subsidiary	
Others (please specify),	
Mode of Transaction & Currency(ies)	Mode of Transaction & Currency(ies)
Cheque/Cashier's Order	Cheque/Cashier's Order
Cash	Cash
Demand Draft	Demand Draft
☐ Internet Banking	☐ GIRO ☐ Internet Banking
MEPS	MEPS
Telegraphic Transfer, please specify	Telegraphic Transfer, please specify
country involved	country involved
Type of Currency(ies):  ☐ SGD☐USD☐AUD☐EUR☐GBP☐BND	Type of Currency(ies):  ☐ SGD ☐ USD ☐ AUD ☐ EUR ☐ GBP ☐ BND
Others, specify	Others, specify
Anticipated no. of 1-20	Anticipated no. of 1-20
transaction per month 21-40	transaction per month 21-40
41-60	□41-60
(Please tick one only) 61-80 Above 80	(Please tick one only)
Others, please specify range:	□ Above 80 □ Others, please specify range:
Anticipated amount Less than \$100,000	Anticipated amount Less than \$100,000
per transaction \$100,000.00-\$200,000	per transaction \$100,000.00-\$200,000
\$200,000.01-\$300,000   (Please tick one only)   \$300,000.01-\$500,000	(Please tick one only) \$200,000.01-\$300,000
(Please tick one only)	(Please tick one only) \$300,000.01-\$500,000 \$500,000.01-\$1000,000
Others, please specify range:	Others, please specify range:
Later trade of the second	
Jurisdiction of Source of Funds Singapore Brunei Darussalam	∐China ∏India
Malaysia	Others, please specify:
Indonesia	



# ACCOUNT OPENING FOR COMPANY / ESTABLISHMENT

Note: Declaration of Top 5 Major Suppliers/ Buyers is only applicable to Customers with Trade Facilities

Top 5	Major Supplier(s) - Please include cour	ntry of operati	ons & estimated	amount involved per transaction	
S/N	Name of Supplier	Country of (	)perations	Estimated amount (SGD \$'000)	
1.					
2.					
3.					
4.					
5.					
Top 5	Major Buyer(s)- Please include country	of operations	& estimated am	ount involved per transaction	
S/N	Name of Buyer	Country of C	Operations	Estimated amount (SGD \$'000)	
1.					
2.					
3.					
4.					
5.					
DART	2 DECLARATION OF ANTICIPATE	D CUIDDODTU	IC DOCUMENT		
	3 - DECLARATION OF ANTICIPATE				
•	Site visit (image of valid license of cer Remittance Agent Company. ☐ Yes ☐ N		y is displayed cor	nspicuously) for Money Changer	
•	Types of documents/ financial reports transaction (where applicable).	to corroborate	e the source of we	ealth and source of funds for OTC	
	□Invoices		□Notice of Incor	ne Tay	
	Receipts/Cash Receipts		Pay slip	TIC TUX	
	Audited Financial Statement		Others, please	specify	



# **BUSINESS INTERNET BANKING ('BIB')**

- (1) If you already have BIB access, please use our BIB Maintenance Form to link your new account(s) to BIB.
- (2) If you do not have BIB access, the account that you are applying for will come with BIB Starter Package<sup>^</sup> to let you check account information online, 24/7, wherever you have internet connection+.
- (3) Should you intend to make online transactions via BIB, please opt for our BIB Easy Package below.
- (4) Benefits of complementary BIB include:
  - Access your company's accounts information conveniently and perform secure online transactions.
  - FREE monthly subscription for both Starter Package and Easy Package.
  - First 3 tokens are FREE. Subsequent tokens at \$\$30 each.
  - Access to up-to-date security alerts and safety tips at BIB login page.

] *I/We wish to opt out of BIB for now, as I/ w Services			rter Pack				asy Pa	ckage^	^
Administrator Rights <sup>1</sup>									
<ul><li>Enquiry Services</li></ul>									
- Account Enquiry			✓				✓		
- Cheque Status Énquiry			✓				✓		
PayNow Services									
- PayNow Registration <sup>2</sup>							✓		
Transactional Service									
- Payroll Service (APS)3	-						✓		
- Bulk Payment/Collection (Inward/Outwa	ard GIRO)4						✓		
- Local Funds Transfer/Payment <sup>5</sup>							✓		
Card Services									
- Credit Card Payment									
- Debit Card enquiry							$\checkmark$		
(Maybank Business Platinum Visa Debit Card	d only)								
International Fund Transfer/Payment <sup>6</sup>									
pplies only to Current Account, Premier Biz, Flexi-Biz anage E-Payment Notification Threshold									
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# Nominate BIB Authorised Users from the list of Authorised Signatories

BIB activation via SMS will apply if you have a local mobile number. Otherwise, you will need to activate your BIB Access ID via a mail-in form.

Authorised User 1	
Name as in NRIC/Passport	
Mobile Number for ID Administration <sup>1</sup>	+65
Email Address for ID Administration <sup>1</sup>	
Authorised User 2	
Name as in NRIC/Passport	
Mobile Number for ID Administration <sup>1</sup>	+65
Email Address for ID Administration <sup>1</sup>	
Authorised User 3	
Name as in NRIC/Passport	
Mobile Number for ID Administration <sup>1</sup>	+65
Email Address for ID Administration <sup>1</sup>	
PAYNOW REGISTRATION	
We consent to Maybank registering	m businesses and individuals instantly with just your UEN. cour UEN and the SGD Corporate Account opened with this application for read understood and agree to abide by the Terms and Conditions governing
	an account with another participating PayNow bank, you can still receive payments via nt by appending a 3-character alphanumeric suffix to the UEN and creating a new
Our UEN as indicated On Page 2	
Valid characters for the suffix are:	A-Z (in Uppercase); 0-9.
FOR BANK'S USE	
Branch Code	User CIF (1)
Company CIF	User CIF (2)
Company Name	User CIF (3)
Acct Number	
Biz Credit Card	

<sup>&</sup>lt;sup>1</sup> User's Access ID and PIN will be sent to the provided mobile number and email address for user access administrative purposes.

<sup>&</sup>lt;sup>2</sup>The suffix is 3 character long and is alphanumeric (valid characters are A-Z. 0-9). By appending the suffix to your UEN, you will be able to receive payments into different account. E.g. if your UEN is 123456789A and you wish to distinguish payments to your AMK outlet from your JURONG outlet, you can create 2 suffixes "AMK" and "JRG" and link them to different accounts.



## **AGREEMENT**

We hereby:-

- 1) request the Bank to open the above Account(s) specified by us in the Application;
- 2) represent that the information provided by us in the Application and in any other document(s) is true, accurate and complete;
- 3) in consideration of the Bank accepting the Application herein, represent, warrant and agree with the Bank that the signature(s) on this Application shall constitute the specimen signature(s) of all our Authorised Signatories for the time being for the purpose of operating the Account(s) specified in this Application unless and until we give notice to the Bank in writing of any change thereof;
- 4) acknowledge that the Bank may decline our Application without providing any reason in which event no contractual relationship will arise between the Bank and us:
- 5) further acknowledge that we have received, read and understood the Bank's prevailing rules and regulations governing the relevant account and the terms contained in this Application and we agree to be bound by them in connection with all Accounts opened by us with the Bank;
- 6) further agree to be bound by any additional terms and conditions governing any facilities, products and/or services offered by the Bank as we may apply for and/or utilise from time to time; and
- 7) confirm that we have read, fully understand and accept the terms relating to the collection, use and disclosure of the relevant information (including personal data) as set out in the Bank's prevailing rules and regulations governing the relevant account. We acknowledge and agree that we are responsible for ensuring that each individual whose personal data has been provided to the Bank (including Authorised Signatories and Authorised Persons) pursuant to our application(s) hereto and from time to time consents to the collection, use, disclosure and/or processing of his personal data by the Bank and the Bank's authorised service providers for purposes set out in policies, circulars, notices or guidelines governing Bank's collection, use and/or disclosure of personal data, including the Bank's Data Protection Policy available inter alia at www.maybank2u.com.sg, which the Bank may update from time to time ("Data Protection Policies"). We shall ensure that all relevant individuals are furnished with a copy of the terms that apply to any account with or service provided by the Bank and the aforesaid Data Protection Policies.

Where we have applied for Business Internet Banking, we hereby:

- 8) confirm that we have been provided with copies of the Terms and Conditions of Maybank Internet Banking Services and have read, understood and hereby agree to be bound by each and all of the terms the Terms and Conditions of Maybank Internet Banking Services available at <a href="https://www.maybank2u.com.sg">www.maybank2u.com.sg</a> therein as may be amended and prevailing from time to time.
- 9) confirm that each and all the Authorised Users named herein are authorised to operate and use any and all services granted and provided to us through the Maybank Business Internet Banking Services and that the mandate and authority granted to each of the Authorised Users as set out herein shall apply in this respect.
- 10) authorise the Bank to issue Access ID(s), Login PIN(s) and Token(s) to the Authorised User(s), where applicable.
- 11) confirm that each Authorised User shall have the ability to create and approve a transaction via Business Internet Banking without further approval from us or another Authorised User via a single control procedure. We acknowledge that the ability for one person to act alone increases the risk of fraudulent actions occurring and we agree to be responsible for all losses arising out of or in connection with the application and the use of the Business Internet Banking Service by an Authorised User in this manner. We undertake to indemnify and hold the Bank fully indemnified from and against any loss, costs (including solicitor and client costs on a full indemnity basis), charges, damages, claims, demands, actions, proceedings and all other liabilities of whatever nature and howsoever incurred or suffered by the Bank or which may be brought or preferred against the Bank as a result of the Bank agreeing to act on our said authorisation. We also understand that the Bank may terminate the provision of Business Internet Banking Service by notice to us at any time.
- 12) Confirm that where I/we have opted for an Authorised User to have administrator rights that I/we are fully aware that such rights are very wide and will allow the said Authorised User to have access to all company accounts linked to Business Internet Banking now and in the future.

Authorised Person	Authorised Person	Authorised Person	Authorised Person
Signature	Signature	Signature	Signature
Name:	Name:	Name:	Name:
NRIC / Passport No.:			
•	•	•	,
<u>[</u>	į	į	į

**Deposit Insurance Scheme:** Singapore dollar deposits of non-bank depositors are insured by the Singapore Deposit Insurance Corporation, for up to \$\$75,000 in aggregate per depositor per Scheme member by law. Monies and deposits denominated in Singapore dollars under the CPF Investment Scheme and CPF Retirement Sum Scheme are aggregated and separately insured up to \$\$75,000 for each depositor per Scheme member. Foreign currency deposits, dual currency investments, structured deposits and other investment products are not insured.

FOR BANK'S USE Attended by:	Approved by:	CIF No:							
		PDC	Approve	d by:	Acti	ivat	ed l	by:	
		SVS	Captured	l by:	 Ver	ifie	d by	/:	
(Bank Staff name & PF No & Signature)	(Bank Staff name & PF No & Signature)				 l				

### **CERTIFIED EXTRACT OF RESOLUTION**

#### **ACCOUNTS & SERVICES RESOLUTION**

(where Applicant is a Corporation/Partnership/ LLP/Society/Association/Club/Management Corporation of a Building)

We, the undersigned, hereby certify that in respect of the										
("	Applicant"), the following Resolutions dated the		day of 20							
ha	ve been passed by: -									
(Please tick one)										
	where the Applicant is a corporation, the Board of Directors of the corporation in accordance with the memorandum and articles of association/charter/constitution,		where the Applicant is a society, association, or club, the duly authorised committee or body of the society, association or club in accordance with the rules, charter or constitution,							
	where the Applicant is a partnership, the partners of the partnership in accordance with its partnership agreement,		where the Applicant is a management corporation of a building ("management corporation"), the council of the management corporation as per the Building							
	ere the Applicant is a limited liability partnership LP"), the partners of the LLP in accordance with LLP agreement		Maintenance and Strata Management Act (Chapter 30C)							

which Resolutions are in full force and effect.

#### "RESOLVED THAT"

#### 1) Appointment of Banker and Opening of Accounts

Maybank Singapore Limited (hereinafter referred to as "the Bank") be and are hereby appointed Bankers of the Applicant.

# 2) Accounts and Services

The Applicant be authorised to open any current account or any other account in any currency (each an "Account" and collectively "Accounts") with the Bank, apply for the Business Internet Banking Service ("BIB Service") and any other services ("Other Services") which may be made available by the Bank from time to time.

#### 3) Authority to Pay

- a) The Bank may debit the Accounts with any cheque, bill or note drawn on the Accounts or based on instructions, directions or orders given in respect of the Accounts whether the Accounts are in credit or overdrawn or may become overdrawn in consequence of such debit provided that such cheques, bills, notes, instructions, directions or orders are given or signed by the Authorised Signatories acting within the limits and scope of their authority.
- b) The Bank be and is hereby authorized to honour all cheques, bills and notes without inquiry as to the circumstances of issue or the disposition of the proceeds even if drawn to the individual order of the person(s) signing, or payable to the Bank or others for his/their account or tendered in payment of his/their obligations.

# 4) Authority of Authorised Persons

The Authorised Persons listed in the Schedule shall on behalf of the Applicant be authorised to take the following action in accordance with the signing conditions set out in the Schedule-

- a) Open or close any Account with the Bank
- b) Apply for or terminate the BIB Service and any Other Services with the Bank.
- c) Appoint, add, remove and/or replace any person or persons (including themselves) as signatories of the Accounts ("Authorised Signatories"), determine the mandate or authority of the Authorised Signatories, confirm their appointment, certify their specimen signatures and any other particulars as the Bank may require;

- d) Appoint, add, remove and/or replace any person or persons (including themselves and the Authorised Signatories) as signatories or users of the BIB Service and any Other Services ("Authorised Users") and to set and determine the mandate or authority of the Authorised Users and to confirm their appointment and certify their specimen signatures and such other particulars as the Bank may require;
- e) Provide the Bank with written instructions, indemnities or consents in connection with the Accounts, the BIB Service and any Other Services;
- f) Agree to abide by the terms and conditions governing the Accounts, the BIB Service and any Other Services of the Bank and any amendments as the Bank may make from time to time; and
- g) Sign any document as may be required in connection with the Account, the BIB Service, any Other Services or these Resolutions.

#### 5) Authority of Authorised Signatories

The Authorised Signatories be and are hereby authorised to perform the following acts for and on behalf of the Applicant in accordance with the signatory requirements and limits (if any) set by the Authorised Persons: -

- a) operate or close any Account of which they are the Authorised Signatories; and
- b) apply for or use any temporary overdraft or ad hoc trade or other facility (including without limitation bankers' guarantees, letter of credit, bills of exchanged purchased) and undertake any matters or perform any acts in connection therewith.

#### 6) Authority of Authorised Users

The Authorised Users shall use the BIB Service and Other Services in accordance with the authority specified by the Authorised Persons for each of them and each Authorised User may terminate his own use of the BIB Service and Other Services at any time. The Authorised Users shall include the persons (by any other name whatsoever called document for the BIB Service and Other Services) who have been appointed to use the BIB Service and any Other Services by the Authorised Persons.

# 7) Change of Authorised Persons, Authorised Signatories and Authorised Users

- a) Any amendment to the list of Authorised Persons, their authority and/or their signing conditions shall only be made by amending resolutions duly passed by the Applicant, and communicated to the Bank.
- b) Any amendment to the list of Authorised Signatories and Authorised Users and their authority shall only be made by written notice given by the Authorised Persons signing in accordance with the signing conditions set out in the Schedule herewith and communicated to the Bank.

#### 8 ) Authorisation to Act

The Bank be and is hereby authorised to act on any instruction from the Authorised Persons, Authorised Signatories or Authorised Users and honour any instrument, instruction or document given by them within the limits and scope of their authority.

#### 9) Bank's Rules and Regulations Governing the Operation of Accounts

The Applicant be and is here by bound by the terms and conditions governing the Account, the BIB Service and any Other Services, a copy of which has been furnished to the Applicant, and by any subsequent amendments, variations and additions as the Bank may make from time to time.

#### 10) Provision of Constitutive Documents

- a) The Bank be given a certified true copy of such constitutive documents in respect of the Applicant as the Bank may require.
- b) Any director or company secretary/ office bearer /two partners of the Applicant be and is hereby authorised to certify the constitutive documents of the Applicant and such certification may be relied upon by the Bank as conclusive evidence of the veracity of the documents.

SCHEDULE (	OF APPOINTMEN	T & AUT	HORITY OF AU	THORI	SED PERS	<u>ONS</u>		
Applicant Name								
Signing Conditions of Appointr	ment & Authority of	Authorised	d Person(s)	<b>.</b>				
■ Singly	to sign 🗖 🗖 All			l to sign				
□Others (please specify, e.	g. "One A and One	B OR One A	A and One C OR Tw					
DARTICULARS OF AUTHORISER	DEDCON							
PARTICULARS OF AUTHORISED  Name*(Mr/Miss/Mdm/Ms/Mrs)	NRIC/Passport No			Signature		Group		
		·						
Designation	Contac	t Details						
3					FOR BANK'S USE CIF NO.:			
PARTICULARS OF AUTHORISED	PERSON							
Name*(Mr/Miss/Mdm/Ms/Mrs)		NRIC/Passport No		Signature		Group		
Designation		Contact Details			FOR BANK'S USE			
					CIF NO.:			
PARTICULARS OF AUTHORISED	PERSON				,			
Name * (Mr/Miss/Mdm/Ms/Mrs)		NRIC/Passport No			Signature		Group	
Designation Cor		ntact Details			FOR BANK'S USE			
					CIF NO.:			
PARTICULARS OF AUTHORISED	PERSON	T						
Name*(Mr/Miss/Mdm/Ms/Mrs)		NRIC/Passport No			Signature		Group	
Designation C		Contact Details		FOR BANK'S USE				
				CIF NO.:			_	
Certified this day	of	by the	following persons fo	r and on	behalf of A	pplicant	:	
*Signed By:								
Signature	Signature	Signature			Signature			
Name: Name:		Name:		Name:				
NRIC / Passport No.:	NRIC / Passport No.		NRIC / Passport No.:		NRIC / Passport No.:			
Designation:	Designation:			Designation:				
*To be signed by:  i. Where the Applicant is a corpora memorandum	iation, any one Director	and Compan	y Secretary or any two	Directors	or such pers	on(s) aut	horised u	ınder its

- ii. Where the Applicant is a LLP or a partnership, all its partners\*, or such person(s) authorised under its LLP agreement or partnership agreement
- iii. Where the Applicant is a society, association, club or management corporation, any two of its office bearers  $^\dagger$

Note:

<sup>†</sup>An "office bearer" shall be read as a reference to a person who is the president, the secretary, the treasurer, of the committee or other governing body (or persons holding similar or equivalent positions) of an Applicant which is a society, an association, a club, or a management corporation)